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ARIZONA DEPARTMENT of WATER RESOURCES
WATER PLANNING & PERMITTING DIVISION
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Dear Single-Well License Applicant:

The Department appreciates your interest in obtaining a license to drill single, exempt water well on your property, as allowed by statute.

Arizona Administrative Code (A.A.C.) rule R12-15-807 sets forth requirements to obtain the Single-Well License. You must first file an application for a Single-Well License with the Department at least twenty days prior to the examinations. Within 25 days after receipt of the application, the Department will determine whether it is complete and correct. After the application has been determined to be administratively complete, you will be notified that you are eligible to take the drillers licensing examinations.

You are required to pass two examinations that demonstrate your knowledge of Arizona's minimum well construction requirements (including abandonment) as well as drilling techniques specific to the type of drilling rig or method that you will use. Examinations are offered once a month at the Department's office in mid-town Phoenix. The tests consist of true/false and multiple choice questions and a score of seventy percent (70%) are required for both tests. Applicants who twice fail the examination shall wait a minimum of 90 days before re-testing.

After successfully completing the required examinations, you will be issued a Single-Well Drillers License, which makes you eligible to drill or abandon one, exempt well at the location specified on your application. No fee is assessed for this license. An exempt well is one with a maximum pump capacity of thirty-five gallons (35) per minute and which is used primarily for domestic purposes, including stock and the noncommercial irrigation of less than two acres of land. Your license will be valid for one year from its issuance. In order to receive actual drilling authority, however, you need to file a Notice of Intention to Drill (NOID) form DWR 55-40 with the Department. You may not commence drilling activities until you have received a drilling authority from the Department.

Effective January 1, 2006, Arizona Revised Statute (A.R.S.) § 45-454 (C) prohibits the drilling of an exempt well on land if any part of the land is within 100 feet of the operating water distribution system of a municipal water provider that has an assured water supply designation (designated water provider) within the boundaries of an Active Management Area (AMA) as shown on a digitized service area map provided to the Director by the municipal provider and updated by the municipal provider as specified by the Director.

To assist you in understanding the requirements for this license, the statutes and rules governing the licensing of well drillers and construction of wells are included with your application. You should study these carefully prior to taking the examination on Arizona's statutes and rules.

If you have any questions, please contact Kevin Crego at (602) 771-8609(email: kjcrego@azwater.gov) or Jace at 602-771-8614(email: jcwhitmer@azwater.gov).

Sincerely,

Groundwater Permitting and Wells

Enclosures

DWR 37-41A (Rev. 07/20)

